

2022 Coquitlam Foundation Scholarship and Bursary Application Form – Instructions

Thank you for considering the Coquitlam Foundation scholarship and bursary program for help further your education. The Coquitlam Foundation annually distributes scholarships and bursaries, primarily to graduating high school students who are in need of financial support to continue their education. Adult learners are also welcome to apply.

While there are eleven bursaries and scholarships to choose from, you may choose to apply for each, **only one will be awarded per student**. However, students may continue to apply each year of their studies if they have not yet been granted an award.

Note: Bursaries must be claimed within three years or be forfeited. The application of this time limit is subject to the Foundation’s consideration of any extenuating circumstances that may prevent the recipient’s claim within the time period.

Deadline: The deadline for submissions is February 15, 2022 at 4:00 p.m. PST.

How to submit an application Your application must be:

- Submitted in PDF format using this fillable form - save as PDF. Emails submitted in any other file format will not be accepted.
 - Emailed as an attachment to the Coquitlam Foundation at info@coquitlamfoundation.com .
 - Have **no more than 3 PDF files** attached to your email which includes this application
 - Include the words “**2022 Application**” in the subject line of your email
- It may take up to 3 business days to acknowledge receipt of your application.

IMPORTANT NOTE: *The Coquitlam Foundation reserves the right to disqualify any applications that are incomplete, late in being submitted, illegible and/or do not otherwise follow the submission guidelines.*

Review Process

Applications are reviewed by a volunteer citizen-based committee appointed by the Coquitlam Foundation. Final decisions are ratified by the volunteer Board of Directors of the Coquitlam Foundation. Successful applicants will be notified in May 2022 and will be invited to attend the Coquitlam Foundation Awards Celebration Evening usually in June (Date and Location TBD) to accept their award.

The information that you provide in your application is required for assessment purposes only and is kept **confidential** by the Coquitlam Foundation and those involved in the assessment process.

Bursary and Scholarship Options

Select any of the following bursaries and scholarships that match your eligibility.

1.	James Gordon Stewart Fund Scholarship	Select
<p>In May of 2012, as directed by a very generous testamentary gift made by long-time Coquitlam Resident James Gordon Stewart, the Coquitlam Foundation established the James Gordon Stewart Fund Scholarship. The scholarship is given annually to a deserving student(s) residing in the Tri-Cities and attending Simon Fraser University.</p> <p>Eligibility To be eligible for this scholarship the applicant must:</p> <ol style="list-style-type: none"> 1. Be a resident of Coquitlam, Port Coquitlam or Port Moody 2. Attend Simon Fraser University 3. Demonstrate financial need 4. Have a history of school and community involvement 5. Demonstrate academic success sufficient to enter post-secondary 6. Begin designated studies within three years of formal notification of selection, and 7. Submit a written report upon completion of the applicable term of studies 		

2. Raymond A. LeClair Memorial

Select

In 1993, the LeClair family established a scholarship program in memory of Raymond A. LeClair, Manager of the Municipality of Coquitlam from 1967 to 1982. The scholarship is given annually to a deserving individual planning to pursue a career in the public service with priority given to those who pursue a career in public administration.

Eligibility

To be eligible for this scholarship the applicant must:

1. Be a resident of the City of Coquitlam
2. Demonstrate financial need
3. Have a history of school and community involvement
4. Demonstrate academic success sufficient to enter post-secondary
5. Begin designated studies within three years of formal notification of selection, and
6. Submit a written report upon completion of the applicable term of studies

3. Coquitlam Foundation

Select

The Coquitlam Foundation is proud of its 25+ year history of encouraging and supporting a vibrant, sustainable, and healthy community. Our vision for the City of Coquitlam is a community where quality of life is enhanced by residents and organizations creating lasting legacies (building endowment funds) that support bursaries, scholarships and community grants.

Eligibility

To be eligible for this scholarship the applicant must:

1. Be a resident of the City of Coquitlam (unless otherwise specified by a particular fund)
2. Demonstrate financial need
3. Have a history of school and community involvement
4. Demonstrate academic success sufficient to enter post-secondary
5. Begin designated studies within three years of formal notification of selection, and
6. Submit a written report upon completion of the applicable term of studies

4. Trevor Wingrove Fund

Select

The Trevor Wingrove Bursary Fund was established in 2013 in the memory of Trevor Wingrove, a long-time local lacrosse star and respected City of Coquitlam manager who died of cancer at the age of 42 in 2010. Bursaries are to be awarded for post-secondary education or training to a student-athlete who has played lacrosse with the Coquitlam Minor Lacrosse Association for at least two years. Winners must graduate from high school, have a good academic record, and exemplify some of the qualities that made Trevor Wingrove an inspiration on and off the lacrosse-box floor, including: leadership; performance; dedication, commitment and perseverance; and sportsmanship (respect for teammates, opponents, officials and self).

Eligibility

To be eligible for this scholarship the applicant must:

1. Demonstrate financial need
2. Have a history of school and community involvement
3. Demonstrate academic success sufficient to enter post-secondary
4. Have played lacrosse with the Coquitlam Minor Lacrosse Association for at least two years
5. Exemplify the qualities of leadership, performance, dedication, commitment, and perseverance
6. Begin designated studies within three years of formal notification of selection, and
7. Submit a written report upon completion of the applicable term of studies

5. Coquitlam Centre Fund

Select

The Coquitlam Centre Fund raised funds at Coquitlam Centre's Unwined event in May 2011. It was established in October 2011 in order to assist School District 43 graduates to pursue post-secondary studies in the fields of Business, Marketing or Urban Land Economics.

Eligibility

For individuals pursuing post secondary studies in the fields of Business, Marketing or Urban Land Economics, based on the availability of funds and qualified applicants.

6. Danielle & Gary Couling Education Fund

Select

Established in August 2013, the fund's purpose is to assist students in the Tri-City area with post-secondary education or training. The recipient must meet the selection criteria established by the Couling Family and the Coquitlam Foundation. Preference will be given to students from the Coquitlam Alternative Basic Education (CABE) program.

Eligibility

Bursaries will be awarded annually to a student who is enrolled, or is an applicant, to a post secondary institution, training program or in a career training program such as an apprenticeship to continue their studies after high school. A high school diploma or recognized equivalent is a pre-requisite. Priority will be based on financial need.

7. Noura Homes Community Fund

Select

Founded in April, 2017 by the Noura Homes and the Askarian family, the fund supports a number of charitable purposes in the Tri-Cities. The purpose of this fund is to Provide financial assistance to students through scholarships for attendance at post-secondary institutions or career training programs, particularly students pursuing training in the construction trades.

Eligibility

To be eligible, the applicant must:

1. Demonstrate financial need
2. Have a history of school and community involvement
3. Demonstrate academic success sufficient to enter post-secondary
4. Begin designated studies within three years of formal notification of selection, and
5. Submit a written report upon completion of the applicable term of studies

8. Peter Legge Literacy Endowment Fund

Select

The Peter Legge Literacy Endowment Fund was established in 2009 by philanthropist, publisher, author and motivational speaker Peter Legge, the Coquitlam Foundation's honorary chair. The fund is designed to provide enhanced educational and literacy opportunities for students and their families in School District 43.

Eligibility

To be eligible, the applicant must:

1. Be a resident of Coquitlam
2. Demonstrate financial need
3. Have a history of school and community involvement
4. Demonstrate academic success sufficient to enter post-secondary
5. Begin designated studies within three years of formal notification of selection, and
6. Submit a written report upon completion of the applicable term of studies

9. Tri Cities Chamber of Commerce Fund

Select

The purpose of the fund is for a bursary to support students in School District 43 who are enrolling in a post-secondary program in business or entrepreneurship.

Eligibility

To be eligible, the applicant must:

1. Have attended school in School District 43
2. Be attending a post secondary program in either business or entrepreneurship.

10. Trans Mountain Education Fund

The Trans Mountain Education Fund was established in 2021 through a Community Benefit Agreement with the Coquitlam Foundation to provide support and a legacy to School District 43 students who are pursuing higher education. The Fund provides scholarships annually in the areas of engineering, environmental studies, trades, social work and/or emergency management studies.

A. Trans Mountain Marine Engineering Bursary

Select

Bursary award of \$1500 in the School of Transportation in the Marine Engineering Diploma Program at British Columbia Institute of Technology (BCIT).

Eligibility

To be eligible, the applicant must:

1. Demonstrate a financial need
2. Be a graduate of SD43
3. Have a cumulative GPA of 2.00
4. Attend BCIT and be enrolled in the Marine Engineering Diploma Program
5. Begin designated studies within three years of formal notification of selection, and
6. Submit a written report upon completion of the applicable term of studies

Select

B. Trans Mountain Nautical Sciences Bursary

Bursary award of \$1500 in the School of Transportation in the Nautical Sciences Diploma Program at BCIT.

Eligibility

To be eligible, the applicant must:

1. Demonstrate a financial need
2. Be a graduate of SD43
3. Have a cumulative GPA of 2.00
4. Attend BCIT and be enrolled in the Nautical Sciences Diploma Program
5. Begin designated studies within three years of formal notification of selection, and
6. Submit a written report upon completion of the applicable term of studies

Select

C. Trans Mountain Heavy Mechanical Trades Foundation Bursary

Bursary award of \$1000 in the Heavy Mechanical Trades Foundation at BCIT.

Eligibility

To be eligible, the applicant must:

1. Demonstrate a financial need
2. Be a graduate of SD43
3. Have a cumulative GPA of 2.00
4. Attend BCIT and be enrolled in the Heavy Mechanical Trades Foundation Certificate Program
5. Begin designated studies within three years of formal notification of selection, and
6. Submit a written report upon completion of the applicable term of studies

Select

D. Trans Mountain Associate Degree in Environmental Science Bursary

Bursary award of \$1000 in the Faculty of Earth and Environmental Sciences at Douglas College.

Eligibility

To be eligible, the applicant must:

1. Demonstrate a financial need
2. Be a graduate of SD43
3. Have a cumulative GPA of 2.00
4. attend Douglas College and be enrolled in the Faculty of Earth and Environmental Sciences
5. Begin designated studies within three years of formal notification of selection, and
6. Submit a written report upon completion of the applicable term of studies

10. Trans Mountain Education Fund (cont'd)

E. Trans Mountain Associate of Arts Degree in Environmental Studies Bursary Select
Bursary award of \$1000 in the Faculty of Humanities and Social Sciences at Douglas College.

Eligibility

To be eligible, the applicant must:

1. Demonstrate a financial need
2. Be a graduate of SD43
3. Have a cumulative GPA of 2.00
4. attend Douglas College and be enrolled in the Faculty of Humanities and Social Sciences
5. Begin designated studies within three years of formal notification of selection, and
6. Submit a written report upon completion of the applicable term of studies

F. Trans Mountain Bachelor of Emergency and Security Management Studies Bursary Select
Bursary award of \$1000 in the Emergency Management Division at the Justice Institute of British Columbia.

Eligibility

To be eligible, the applicant must:

1. Demonstrate a financial need
2. Be a graduate of SD43
3. Have a cumulative GPA of 2.00
4. attend the Justice Institute of BC and be enrolled in the Bachelor of Emergency and Security Management Studies Program
5. Begin designated studies within three years of formal notification of selection, and
6. Submit a written report upon completion of the applicable term of studies

G. Trans Mountain Emergency Management Certificate Bursary Select
Bursary award of \$1000 in the Emergency Management Division at the Justice Institute of British Columbia.

Eligibility

To be eligible, the applicant must:

1. Demonstrate a financial need
2. Be a graduate of SD43
3. Have a cumulative GPA of 2.00
4. attend the Justice Institute of BC and be enrolled in the Emergency Management Certificate Program
5. Begin designated studies within three years of formal notification of selection, and
6. Submit a written report upon completion of the applicable term of studies

H. Trans Mountain Environmental, Trades or Social Work Bursary Select
A total of 7 Bursary awards of \$1000 in the fields of Environment, Trades and Social Work at any recognized post secondary institution.

Eligibility

To be eligible, the applicant must:

1. Demonstrate a financial need
2. Be a graduate of SD43
3. Have a cumulative GPA of 2.00
4. be enrolled in a recognized post secondary institution and studying in the fields of environment and/or trades and/or social work
5. Begin designated studies within three years of formal notification of selection, and
6. Submit a written report upon completion of the applicable term of studies

APPLICATION FORM

Last Name:		First Name:	
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Address: please enter address below	Years Residing in Area:	
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Street address City Postal code	Telephone: Email:
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Citizenship Status: Canadian Citizen Permanent Resident Temporary Resident

High School: Year Graduated:	Student Number:
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List all Post Secondary Institution(s) that you have applied to:

If currently attending Post-Secondary complete the following:

Post-secondary institution: Entrance Year: Attendance: <input type="radio"/> Full-time <input type="radio"/> Part-time Student Number: Program of study:
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Studying part-time but will not be working part-time If you are studying or plan to study part-time and you will not be working as well, please indicate reason (50 words maximum)
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Career Goal:

Insert your career goal and what drove you to choose this particular path (100 words maximum)

Merit of applicant to receive this award – please comment on your school/community service, academic performance, and financial need:

Insert why you believe you should receive this bursary (650 words maximum)

How do you want to make a difference in the world?

Describe in practical terms your desire to make a difference in your planned future sphere of influence (275 words maximum)

ADDITIONAL REQUIRED INFORMATION:

Scan and include the following documents in PDF format as an addendum to this application:

- Complete form "Scholarship/Bursary Financial Information Addendum" (next page below)
- Your Resume
- Two letters of support indicating your ability to complete your planned studies
- Copy of most recent transcript

I hereby declare the above information and all attachments to be correct to the best of my knowledge and authorize the Coquitlam Foundation to verify the information presented.

Signature: _____
By typing your name here you are declaring all information provided is correct.

Date: _____
(mm/dd/yyyy)

Your application must be emailed to the Coquitlam Foundation with this fillable PDF form.

The Coquitlam Foundation email address is info@coquitlamfoundation.com.

Submit your entire application and information in no more than three PDF files attached to your email.

Applications that are submitted in any other file formats will not be accepted

SCHOLARSHIP/BURSARY FINANCIAL INFORMATION ADDENDUM



Name: _____

A. Resources:

- 1. Savings _____
 - 2. Summer Income (May – August) _____
 - 3. Part Time Income During Education Term _____
 - 4. Scholarships, etc. (already won) _____
 - 5. Financial Assistance from Parents/Guardian Spouse _____
- Total Resources: _____

B. Estimated costs of first year or semester at post-secondary institution:

- 1. Tuition Fees _____
 - 2. Books & Supplies _____
 - 3. Room & Board _____
 - 4. Transportation _____
 - 5. Miscellaneous Needs (clothing etc.) _____
- Total Costs: _____
- NET:** _____
(resources less costs)

C. Other Supporting Individuals (e.g. parents, guardians, spouse, etc.):

Name: _____

Address: _____

Name: _____

Address: _____

Approximate Annual Support From These Resources _____

D. Any other special circumstances you wish to disclose.

Please attach a separate sheet with more information, if necessary.

Student Name: _____ Date _____

mm/dd/yyyy

2022 Coquitlam Foundation Scholarship and Bursary Application Form Checklist

Once you have completed your application come back to this checklist to ensure you have everything.

- I have saved the file in the same fillable PDF format.
- I have named the saved file with the following format
“Firstname_Lastname_2022_Application.pdf” for example,
“Jane_Doe_2022_Application.pdf”
- I have selected one of the scholarships or bursaries.
- I have properly filled out my contact information.
- I have typed my name where it says “Signature”
- I have completed Scholarship/bursary Financial Information Addendum.
- Including the Application Form, I am not attaching more than three files in PDF format to my e-mail.