
**COQUITLAM FOUNDATION
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
JUNE 30, 2017**

INDEPENDENT AUDITOR'S REPORT

To the Members of
Coquitlam Foundation

Report on the Financial Statements

We have audited the accompanying financial statements of Coquitlam Foundation which comprise the statement of financial position as at June 30, 2017, and the statements of revenue and expenses, changes in net assets and cash flows for the year then ended, and the related notes comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.



INDEPENDENT AUDITOR'S REPORT

Basis for Qualified Opinion

In common with many charitable organizations, the Foundation derives revenue from donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Foundation and we were unable to determine whether any adjustments might be necessary to donation revenue, excess of revenue over expenses, assets and net assets.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Coquitlam Foundation as at June 30, 2017 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for profit organizations.

Manning Elliott LLP

Chartered Professional Accountants

Vancouver, British Columbia

August 28, 2017

COQUITLAM FOUNDATION
STATEMENTS OF FINANCIAL POSITION
AS AT JUNE 30, 2017

	2017	2016
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$ 31,881	\$ 67,192
Investments - short-term (Note 2)	213,495	263,782
Deposits	-	1,500
	245,376	332,474
INVESTMENTS - LONG-TERM (Note 2)	2,683,681	2,499,142
	<u>\$2,929,057</u>	<u>\$ 2,831,616</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 8,900	\$ 8,001
COMMITMENTS (Note 3)		
NET ASSETS		
UNRESTRICTED FUNDS	150,000	141,928
RESTRICTED FUNDS (Note 4)	2,770,157	2,681,687
	2,920,157	2,823,615
	<u>\$2,929,057</u>	<u>\$ 2,831,616</u>

Approved by the Board:

_____ Director

_____ Director

COQUITLAM FOUNDATION
STATEMENTS OF CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2017

	Unrestricted		Restricted			Total	2017	2016
	General Fund	Bursary and Legacy	Field of interest	Donor Advised				
REVENUE								
Donations	\$ 775	\$ -	\$ 67,665	\$ 103,696	\$ 171,361	\$ 172,136	\$ 144,007	
Fundraising	35,129	-	-	-	-	35,129	27,874	
Interest and investment income	3,709	1,285	38,404	33,810	73,499	77,208	85,959	
Realized and unrealized (loss) gain on investments	5,802	2,057	60,817	53,295	116,169	121,971	(21,110)	
	45,415	3,342	166,886	190,801	361,029	406,444	236,730	
EXPENSES								
Honoraria and scholarships	-	1,000	1,500	21,331	23,831	23,831	40,456	
Donations	-	-	86,255	104,400	190,655	190,655	35,469	
General and administrative								
Advertising	2,622	-	-	-	-	2,622	1,311	
Amortization	-	-	-	-	-	-	-	
Award ceremony	1,812	-	-	-	-	1,812	954	
Bank charges	638	-	1,318	106	1,424	2,062	956	
Contracted services	45,792	-	-	-	-	45,792	47,546	
Gala fundraising event	10,260	-	-	-	-	10,260	6,002	
Insurance	756	-	-	-	-	756	206	
Investment management fee	699	251	7,533	6,625	14,409	15,108	14,354	
Other	17,004	-	-	-	-	17,004	19,481	
TOTAL EXPENSES	79,583	1,251	96,606	132,462	230,319	309,902	166,735	
EXCESS OF REVENUES OVER EXPENSES (EXPENSE OVER REVENUS)	(34,168)	2,091	70,280	58,339	130,710	96,542	69,995	
INTER-FUND CHARGES AND TRANSFERS	42,240	(359)	(31,962)	(9,919)	(42,240)	-	-	
NET ASSETS, BEGINNING OF YEAR	141,928	46,421	1,354,322	1,280,944	2,681,687	2,823,615	2,753,620	
NET ASSETS, END OF YEAR	\$ 150,000	\$ 48,153	\$1,392,640	\$1,329,364	\$2,770,157	\$ 2,920,157	\$ 2,823,615	

COQUITLAM FOUNDATION
STATEMENTS OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2017

	2017	2016
CASH FROM (USED IN):		
OPERATING ACTIVITIES		
Excess of revenue over expenses	\$ 96,542	\$ 69,995
Item not involving cash:		
Amortization of equipment	-	-
Changes in non-cash operating working capital:		
Deposits	1500	(1,500)
Accounts payable and accrued liabilities	899	706
	<u>2,399</u>	<u>(794)</u>
INVESTING ACTIVITY		
Net purchase of investments	<u>(134,252)</u>	<u>(38,594)</u>
INCREASE (DECREASE) IN CASH AND EQUIVALENTS DURING THE YEAR	(35,311)	30,607
CASH AND EQUIVALENTS - BEGINNING OF YEAR	67,192	36,585
CASH AND EQUIVALENTS - END OF YEAR	<u>\$ 31,881</u>	<u>\$ 67,192</u>

COQUITLAM FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2017

The purpose of the Coquitlam Foundation is to raise and administer funds for the support of worthy programs and projects to enhance the quality of life and sense of community in the City of Coquitlam. The Foundation was incorporated in 1992 and is a not-for-profit body under the Income Tax Act of Canada.

1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations ("ASNPO"), using the accounting policies outlined below:

(a) Foreign currency translation

Transactions and balances in currencies other than the Canadian dollar are translated using the temporal method whereby revenue, expenses and non-monetary balances are translated at the rate of exchange prevailing at the transaction dates and monetary balances are translated at the rate prevailing at the statement of financial position date with resulting exchange gains and losses being included in the determination of income.

(b) Revenue recognition

The Foundation follows the restricted fund method of accounting for contributions. Donations are recorded on a cash basis. Other revenues are recorded when earned on an accrual basis.

(c) Fund accounting

The Foundation follows fund accounting procedures to delineate restrictions on the use of resources. Fund classifications are as follows:

(i) Unrestricted Fund:

The Unrestricted Fund represents funds available for general operations.

(ii) Bursary and Legacy Funds:

The Bursary and Legacy Funds are endowment funds whose principal remains intact but income therefrom is available for distribution.

(iii) Restricted Funds:

The Restricted Funds are primarily donations received, which have been designated for specific purposes by the donor.

(d) Cash and cash equivalents

Cash consists of cash on hand and balances with banks and brokers.

(e) Financial instruments

Financial instruments consisting of cash and cash equivalents, investments – short term and accounts payable, are recorded at amortized cost. It is management's opinion that the Foundation is not exposed to significant risks arising from these financial instruments, except as explained in the following paragraph.

The Foundation's investments include fixed income debt securities and equity securities. The fair value and related investment income stream from these investments will fluctuate according to changes in interest rates among other market factors.

COQUITLAM FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2017

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

(f) Equipment

Equipment is stated at cost less accumulated amortization, which is recorded over the estimated useful life of the asset on a straight-line basis over 3 years.

(g) Contributed services

A substantial number of volunteers contribute a significant amount of time to the Foundation each year. Due to the difficulty in determining the fair market value of these contributed services, the amounts are not recognized in the financial statements.

2. INVESTMENTS

	2017	2016
Mutual funds	\$ 318,132	\$ 363,311
Bonds and fixed income securities	1,282,779	1,272,796
Stocks and other investments	1,296,265	1,126,817
	<hr/> 2,897,176	<hr/> 2,762,924
Less: investments maturing during the next fiscal year or available for prompt liquidation	213,495	263,782
	<hr/> \$ 2,683,681	<hr/> \$ 2,499,142

3. COMMITMENTS

The Foundation grants bursaries that allow recipients to claim their awards for up to three years. As at June 30, 2017, \$73,112 was unclaimed (2016 - \$80,092).

COQUITLAM FOUNDATION**NOTES TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED JUNE 30, 2017**

4. RESTRICTED FUNDS

	2017	2016
Beverley Ann Cook Fund	\$ 78,837	\$ 71,508
Carleigh Rae LeClair Fund	235,331	215,504
CMLA Brodie Campbell Memorial Scholarship Fund	35,694	34,659
Community Diversity Fund	19,163	17,375
Coquitlam Centre Fund	26,363	24,880
Coquitlam Metro Ford Domenic Mobilio Bursary Fund	43,450	41,004
Coquitlam Public Library Living Legacy Fund	58,439	55,151
Coquitlam Search and Rescue Fund	82,043	135,660
Coquitlam Stroke Recovery Fund	76,655	72,341
Danielle & Gary Couling Education Fund	28,119	21,513
ERH Maternity Ward Fund	11,036	10,572
Evergreen Arts Education Endowment Fund	167,474	166,817
Friends of Mundy Park Fund	15,886	14,991
Mayor's Community Fund	3,586	4,302
Michael Coss Brain Injury Fund	114,428	107,831
Noura Homes Community Fund	4,900	-
Peter Legge Literacy Endowment Fund	22,855	21,569
R.A. Leclair Scholarship Fund	48,153	46,421
Rotary Club Community Service Award (Rotary Club of Coquitlam)	47,212	44,552
Shelagh Elaine Fulton Memorial Fund	63,857	61,162
Soroptimists Tri-Cities Fund	15,149	6,844
Steps Together Fund	3,538	3,200
Symington Endowment Fund	114,167	97,133
The Coquitlam Foundation Community Fund	892,770	895,280
The Coquitlam Foundation 125 Legacy Fund	30,558	2,500
The Della and Cam Grant Fund	50,652	49,840
The James Gordon Stewart Fund	393,420	383,085
The Johnston Legacy Fund	14,204	13,405
Trevor Wingrove Bursary Fund	22,019	15,200
Tri-Cities Chamber of Commerce Elite Athletes Fund	6,244	5,892
Wesbild Holding's Learning Initiative for Tomorrow (LIFT) Fund	43,955	41,856
	\$ 2,770,157	\$ 2,681,687
